

Approved: August 17, 2015

Revised: August 15, 2016

740 OPEN GYM POLICY

1. Supervisor must be a paid employee of the district or be approved by the office as a supervisor. Supervisor must meet with the Athletic Director to go over the expectations.
2. All Gym Usage will be scheduled through the Athletic Director.
3. Seasonal calendar of regular gym usage will be published on the District website by Athletic Director including date, time and supervisor. After the calendar is determined for each quarter, the Athletic Director will notify the District office of any changes in key fob access.
4. If opening up the gym during a time not on the schedule, the supervisor **MUST** send out a group text notification. No private practices are allowed.
5. Open Gym is for Spring Grove Students grades 7 – 12 including alumni/parents of SG students/approved guests of appropriate age. No child under 7th grade will be admitted even with adult supervision. Exception to this age limit will include 6th grade students who are called up to JH sports participation during the sport season. Supervisor may, at their discretion, allow younger ages to attend.
6. Supervisory positions are voluntary at this time. All supervisors must have a completed Background Check on file, as well as complete the required meeting with the Athletic Director.
7. Supervisor is required to periodically travel to all three areas (game gym, practice gym, and weight room) assuring student safety. The supervisor has the authority to remove from the premises anyone who is not being compliant.
8. The supervisor will assign gym usage for boys and girls athletes. Discretionary power to assign students to game gym or practice gym location with low numbers in attendance.
9. Supervisors will be expected to follow a checklist, which includes items for open, supervise and close procedures. i.e.: flush toilets, check lights, secure all doors etc. Supervisor will be the last person to leave the building assuring no students left unattended.
10. Supervisor is to report any problems to the Principal or the Athletic Director.
11. Supervisors will attend an annual meeting in August following the Athletic Eligibility meeting.

12. Failure to comply with these expectations may result in loss of access.